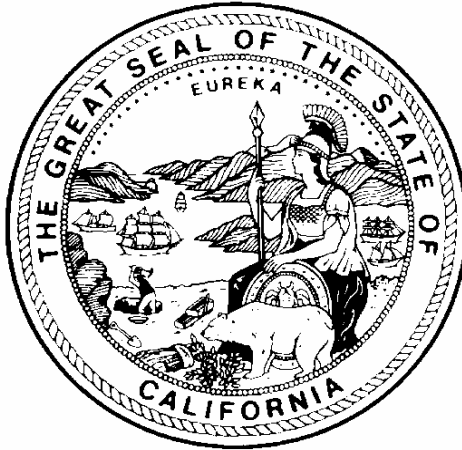


NOTICE OF AVAILABILITY OF FUNDS

*by the
Employment Development Department
In Coordination with the
California Workforce Investment Board
on behalf of the
California Labor and Workforce Development Agency*

Workforce Investment Act Funds Serving Migrant/Seasonal Farmworkers Solicitation For Proposals



May 2006

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice) or (916) 654-9820 (TTY).

**EMPLOYMENT DEVELOPMENT DEPARTMENT
SERVING MIGRANT/SEASONAL FARMWORKERS
SOLICITATION FOR PROPOSALS**

A. Purpose

The Employment Development Department (EDD), in coordination with the California Workforce Investment Board and on behalf of the Labor and Workforce Development Agency (LWDA) announces a Solicitation for Proposal (SFP) to provide services to migrant/seasonal farmworkers. Workforce Investment Act (WIA) Governor's Discretionary 15 Percent funds in the amount of \$400,000 will be available under this SFP.

The purpose of this SFP is to select the most qualified applicant that demonstrates ability to assist migrant/seasonal farmworkers and their families in attaining greater economic stability either in the agricultural industry or in high-growth occupations. Only one applicant will be selected for this SFP.

B. Eligible Applicants

The EDD is specifically targeting public, private non-profit and private for-profit organizations in California that have provided services to migrant/seasonal farmworkers through the National Farmworker Jobs Programs under Section 167 of the WIA or through WIA Discretionary grants administered by EDD.

C. Timeline

Action	Date
Release of SFP	May 3, 2006
Proposals due by 3:00 p.m. Pacific Daylight Savings Time	May 18, 2006
Scoring and Evaluations	May 22 through 25, 2006*
Recommendations to the EDD Director and LWDA	May 30, 2006*
Applicant notified of funding approval	June 1, 2006*
Contract negotiated and processed	June 15, 2006*

*All dates after May 22 are subject to change.

D. Funding

The use of funds awarded in this SFP is governed by the WIA and its associated federal regulations, State and federal directives, and federal Office of Management and Budget (OMB) Circulars. The WIA 15 Percent Project Requirements are contained in WIA Directive [WIAD02-14](#).

A maximum of ten percent of the total project budget will be allowed for administrative costs.

E. Submittal Instructions

Proposals must be received at the address below no later than **3:00 p.m. on May 18, 2006**. **Late proposals will not be accepted.** Proposals may be submitted by mail, courier service or hand delivery.

The date or time on a postmark or other couriers' documentation is irrelevant to satisfying the submission deadline. All proposals, whether mailed, delivered by courier service, or hand delivered, must be received by the EDD's Workforce Services Branch (WSB) by 3 p.m., May 18, 2006. Exceptions will not be allowed and there is no appeal for not meeting the proposal deadline.

Mail proposals to:

ATTN: Farmworker SFP
Workforce Services Branch, MIC 88
Employment Development Department
P.O. Box 826880
Sacramento, CA 94280-0001

Send proposals by courier to: ATTN: Farmworker SFP
Workforce Services Branch, MIC 88
Employment Development Department
800 Capitol Mall, Room 2029
Sacramento, CA 95814

Hand deliver proposals to: ATTN: Farmworker SFP
Workforce Services Branch
Employment Development Department
722 Capitol Mall, Room W1077
Sacramento, CA 95814

Because of the need for an original signature, proposals may not be e-mailed or faxed.

F. Questions/Answers Website

In order to allow for timely and consistent responses to questions that potential bidders may have, we are implementing an electronic Question and Answer process. The process will be implemented in lieu of on-site bidders' conferences.

Questions must be submitted by e-mail to WIASFP@edd.ca.gov and received no later than May 15, 2006. All answers will be posted on a flow basis at the following website, www.edd.ca.gov/wiarep/wiaspind.htm by 5:00 P.m. Pacific Daylight Savings Time May 16, 2006.

G. Required Proposal Content

All proposals must adhere to the required format and, in order to be competitive, must include all of the requested information and completed forms. Proposals must meet the minimum requirements listed below. **Proposals that do not adhere to these requirements will not be scored or considered for funding.**

- Applicants may submit only one proposal for funding and must submit six complete copies of the entire proposal, and of those copies, two must have original signatures. In accordance with State policy, the organization's contract/agreement signatory authority or authorized designee as designated by the organizations' Board of Directors' Resolution must sign proposals.
- Applicants must complete a proposal narrative, limited to 10 pages, using the [Narrative Form](#).
- Applicants must complete a Budget Summary Plan using the [Budget Form](#).

H. Proposal Evaluation and Recommendation for Funding

Proposals will be scored and ranked by teams of independent reviewers based on the criteria set forth in this SFP. The scoring value of each section of the SFP is as follows:

Criterion	Points
Section I – Service Area Economic and Workforce Conditions	15
Section II – Target Population	10
Section III. – Planned Approach	20
Section IV. – Local Collaboration	15
Section V. – Past Performance	15
Section VI. – Goals and Objectives	15
Section VII – Budget and Match	10
Bonus Points: Non-WIA Cash or In-kind Match equal to or greater than 20 percent	5 bonus
Total Possible Points	105

Grant announcements are expected to be made prior to July 1, 2006.

5/06

By courier to:

ATTN: Farmworker SFP Appeals
Workforce Services Branch, MIC 88
Employment Development Department
800 Capitol Mall, Room 2029
Sacramento, CA 95814

Hand deliver to:

ATTN: Farmworker SFP Appeals
Workforce Services Branch, MIC 88
Employment Development Department
722 Capitol Mall, Room W1077
Sacramento, CA 95814